



RULES

ON STUDENTS WITH SPECIAL STATUS

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Nova Gorica, March 2024

RECIPIENTS:

- Senate of the University
- Deans of schools and academies
- Student Office
- Student Council

	Name or body	Date
<i>Prepared by</i>	Doc. dr. Iztok Arčon Borut Lavrič, univ. dipl. prav.	20. 6. 2002
<i>Confirmed by</i>	Polytechnics Senate	11. 7. 2002
<i>Adopted by:</i>	Prof. dr. Danilo Zavrtanik	12. 7. 2002

Amendments: Article 1, paragraph 2
Article 14, paragraph 2
Harmonisation with the Statute of the University of Nova Gorica

	Name or body	Date
<i>Prepared by</i>	Tina Krušec, univ. dipl. prav.	28. 4. 2009
<i>Confirmed by</i>	Senate of the University	13. 5. 2009
<i>Adopted by:</i>	Prof. dr. Danilo Zavrtanik	18. 5. 2009
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Amendments: Rev.1

	Name or body	Date
<i>Prepared by</i>	Prof. dr. Mladen Franko Dr. Jana Laganis Tina Šček Krušec, univ.dipl.pprav.	5. 11. 2014
<i>Confirmed by</i>	Senate of the University	18. 11. 2014
<i>Adopted by:</i>	Prof. dr. Danilo Zavrtanik	19. 11. 2014

Amendments: Rev. 2

	Name or body	Date
<i>Prepared by</i>	Renata Kop, univ.dipl.soc.del. Tina Šček Krušec, univ.dipl.pprav. Prof. dr. Penka Stateva	30. 10. 2023
<i>Adopted by:</i>	Management Board	27. 3. 2024
<i>Issued by</i>	Prof. dr. Boštjan Golob	

Based on the provisions of the Higher Education Act and provisions of Article 33 of the Statutes of the University of Nova Gorica, the Management Board of the University of Nova Gorica, with the prior consent of the Senate of the University, at its 86th meeting on 27 March 2024, adopted the following

RULES

ON STUDENTS WITH SPECIAL STATUS

I. INTRODUCTORY PROVISIONS

Article 1

These Rules regulate the procedure for obtaining the special status student, conditions for obtaining the special status student, and the adjustment of study requirements for students athletes and coaches in all study programmes at the University of Nova Gorica, who are actively engaged in sport or coaching during their studies.

These Rules regulate the procedure for obtaining the special status student, conditions for obtaining the special status student, and the adjustment of study requirements for students, who are renowned artists and cultural practitioners, students participating in (regional) international competitions, and student parents in all study programmes at the University of Nova Gorica, as well as the keeping of records.

II. OBTAINING THE STATUS OF AN ATHLETE AND COACH

Article 2

The following shall be considered to be actively engaged in sport:

- a) training and competition of athletes who have been awarded one of the following titles by the Olympic Committee of Slovenia - Association of Sports Federations (OKS): Olympic-class athlete, international-class athlete, world-class athlete and prospective-class athlete, national-class athlete and junior-class athlete (top-level sport);
- b) training and competition of athletes without the title of the Slovenian Olympic Committee - Association of Sports Federations (OKS), who prove their success through their results and their parent clubs;
- c) training and competition of foreign athletes who prove their success through the relevant certificates of the national Olympic Committee or other relevant sports federation.

The status of an athlete is obtained based on the results achieved and the fulfilment of other criteria laid down for the categorisation of athletes in the Republic of Slovenia.

The status of a top-level athlete referred to in Article 1, paragraph 2, point a) of these Rules shall be decided by the Olympic Committee of Slovenia, which shall also issue the relevant document or certificate on the granting of this status.

The status of a student coach may be granted to a student who has been appointed by a national sports federation as a coach of a national team or individual categorised athletes and is directly involved in the preparation of a national team or individual categorised athletes and who holds a certificate and a licence from the national sports federation or other relevant sports body. The status of student coach may also be granted to a student who holds a coach's licence of a specific sports federation and a certificate of the parent club that he/she is actively involved in the preparation of the team or individual athletes of the club competing at least at national level.

III. OBTAINING THE STATUS OF RENOWNED ARTIST AND CULTURAL WORKER

Article 3

Renowned artists and cultural workers are students who, in addition to their studies, are engaged in artistic or cultural activities of national and international importance.

The status of a renowned artist and cultural worker may be awarded to a student who demonstrates at least one of the following conditions:

- a) full membership of a national or international society or association of societies in the field of the arts, demonstrated by a certificate of full membership of the relevant society (art, music, film, dance, theatre, literature, photography or other), or status as an independent artist or cultural worker;
- b) authorship of or participation in the performance of a public art work, as evidenced by awards or prizes for outstanding artistic achievement awarded by the relevant institutions at national or international level, or by a certificate of participation in the performance of a public art work awarded by the relevant institutions at national or international level, or by a publicly published professional critique of the public art work.

IV. OBTAINING THE STATUS OF A STUDENT PARTICIPATING IN (REGIONAL) INTERNATIONAL COMPETITIONS

Article 4

Students participating in (regional) international competitions are students who participate in (regional) international competitions as part of or in addition to their studies.

The status of student participating in (regional) international competitions may be granted to a student who, with relevant evidence, demonstrates participation in at least one (regional) international competition in the field of the study programme in which he/she is enrolled and who is registered to participate in a (regional) international competition at the time of application for this status.

V. OBTAINING THE STATUS OF STUDENT PARENT

Article 5

Student parents are students who are, during their studies, parents of a child until the start of the child's compulsory schooling.

The status of a student parent is proved by the birth certificate or an extract from the birth register of the live-born child.

III. CLAIMING OF A SPECIAL STATUS TO ADJUST STUDY OBLIGATIONS

Article 6

The special status can be claimed at the University of Nova Gorica (hereinafter: the University) by submitting a written application to the Dean of the school or academy at which the student is enrolled.

The application, in which the student requests a suitable adjustment of his/her study obligations or identifies his/her needs for adjustments in his/her studies and implementation of his/her study obligations, shall be accompanied by a document or a certificate or proof of fulfilment of the conditions for obtaining the status.

Special status may also be claimed by foreign students, who shall enclose, together with their application also a relevant certificate from the national authority of their country of origin, equivalent to the certificates and proofs referred to in these Rules for an individual status.

Article 7

A student may claim a special status upon enrolment in the first or upper year and only exceptionally for justified reasons during the academic year.

Article 8

The application of a student shall be considered by the Student Affairs Committee (hereinafter: the Committee), which shall, in agreement with the Dean, prepare a proposal for a decision.

Upon receipt of an incomplete application or an application, which is not accompanied by all the required annexes, the Committee shall invite the applicant of the incomplete application in writing to complete it.

The application of a student claiming a special status shall be decided by the University Senate on the proposal of the Dean and the Commission.

A written decision will be issued to the special status student on the adjustment of the study requirements that has been adopted. The adjustment shall be valid only for the academic year for which it was adopted.

Incomplete applications or applications which have not been completed by the student and

applications, which are not accompanied by the appropriate certificate or supporting document, shall not be considered by the University Senate and shall be rejected by a decision of the Dean of the school or academy.

IV. FORMS OF ADJUSTMENT OF STUDY REQUIREMENTS

Article 9

The study requirements of a special study student may be adjusted only to the extent and in the manner provided for in these Rules.

A student claiming special status may have his/her study requirements adjusted within the framework of the conditions for study at the school or academy in such a way that:

- the time limit for the completion of studies is extended in accordance with the act governing higher education;
- requirements for examinations and other study requirements necessary for entry to a higher year of study are reduced;
- compulsory attendance at lectures and other types of training are abolished or reduced;
- examination periods or other time limits laid down for the assessment of knowledge and other study requirements are adjusted or specified;
- timetable of lectures to the student's sport competition obligations is adjusted (attendance of exercises with other groups, other adjustments for the conduct of exercises, adjustments to the deadlines for the submission of seminar papers, etc.).

Article 10

A student who has obtained a special status may have his/her student status extended for a maximum of one academic year in accordance with the Act governing higher education, if due to his/her obligations related to the special student status has been unable to complete his/her studies on time.

Article 11

A student who has obtained a special status may have the conditions required for admission to a higher year of study mitigated by a maximum of 50 %.

Article 12

In deciding whether to adjust the study obligations of a special status student, the obligations of the student related to the established status should be taken into account, provided that the adjustment made shall in no case affect the scope and quality of the knowledge, which the student is required to obtain in the context of the particular study programme or impair or reduce the student's ability to achieve the expected results in the context of his or her education.

Article 13

Student with a special status and whose study requirements are adjusted shall fulfil these

requirements.

Failure to fulfil the adjusted study requirements will result in the loss of such benefits. Failure to fulfil the adjusted study requirements shall be established by the Dean of the school or academy and the Committee, which shall also propose to the University Senate that the adjusted requirements be discontinued.

Article 14

In addition to the benefits provided for in these Rules or by an individual decision, a student who has been granted a special status shall, in the context of his/her competitive or cultural and artistic activities, be obliged to promote the reputation and promotion of the University.

V. TERMINATION OF ADJUSTMENTS OF STUDY OBLIGATIONS

Article 15

A student with a granted special status shall cease to be subject to the adjusted study requirements laid down in these Rules in the following events:

- end of the academic year in which they were approved,
- termination or loss of a special status,
- failure to meet the adjusted study requirements,
- termination of a student status,
- request from the student.

Article 16

Termination of the implementation of adjusted study obligations related to the special status shall be decided by the University Senate on the proposal of the Dean and the Committee. A written decision will be issued on the termination of the adjusted study requirements.

VI. RECORDS

Article 17

The University shall keep a student with special status records containing the following information:

- name and surname;
- student's permanent or temporary residence;
- the course, type and field of education or educational programme;
- year of education;
- date of receipt of the application for the status of a special student;
- number and date of the meeting of the University Senate referred to in Article 8 of these Rules at which the student's application was decided;
- details of the document, certificate or proof of eligibility for the relevant status;
- indication of the adjustments;
- the period for which the student is granted the special status.

The provisions of the Personal Data Protection Act shall apply to the collection, processing,

storage, transmission and use of data on special status students.

Data referred to in Article 17 shall be kept for one year following the end of the special status student's studies at the University.

VII. TRANSITIONAL AND FINAL PROVISIONS

Article 18

The content of the provisions of these Rules shall be interpreted by the University Senate.

Article 19

These Rules shall enter into force on the day of their adoption.

Rector

Prof. dr. Boštjan Golob